

Kilham Parish Council

Minutes of the Meeting held at Kilham Village Hall Meeting room on Monday 09th August, 2021, 7.00pm

PRESENT:

Councillors: Christine Snowden (Chairman), Gerry Horner, David Tanner, Geoff Christie, Tracey Warrington, Lucy Savile and Andy Oxley.

2 members of the public attended.

Clerk: Claire Boston

To receive and note any apologies for absence. **509/21**
Cllr Woodward and Ward Cllr Jane Evison

Declarations of Interest by Members in Items on the Agenda. **510/21**
Cllr Horner and Cllr Christie declared a non-pecuniary interest in item 527/21.
Cllr Oxley declared a non-pecuniary interest in item 529/21.

Agreeing the Minutes of the Last Meetings. **511/21**
The minutes of the 05th May 2021 and 07th June 2021 meetings were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Snowden seconded by Cllr Horner, all in favour.

Public Forum **512/21**
A complaint was received regarding the unacceptable condition of North Back Lane, York Road and Harpham Lane.

Code of Conduct - To agree the revised Code of Conduct **513/21**
A resolution was agreed to adopt the policy, proposed by Cllr Oxley and seconded by Cllr Warrington, all in favour.

Planning **514/21**
The following planning application following consultation with the council were replied to using the delegated power resolved to the Clerk

21/02183/PLF - Erection of an orangery to the rear
The Rowans 2 Ropery Close Kilham East Yorkshire YO25 4SZ
Applicant: Mr & Mrs Brown. Application type: Full Planning Permission
No objections.

21/01793/PLB - Installation of 9 new double glazed Georgian style sashes whilst retaining original box frames, 1 new double glazed casement window and 1 window over door to front.
Hall Farm East Street Kilham East Yorkshire YO25 4RE
Applicant: Mr P Speight Application type: Listed building Consent
No Objections

21/01528/PLF - Change of use of disused public house and former coach house to 3 dwellings with associated works and removal of existing link building
Bay Horse Inn Middle Street Kilham East Yorkshire YO25 4RL
Applicant: M R Loubser. Application type: Full Planning Permission
KPC is concerned at losing another facility within the village even though it is currently not operational there is always a possibility whilst it remains a public house it could re-open.

NAME: DATE: NUMBER:

This dwelling is situated on a bad bend which the parish council has raised safety concerns to the highways department on many occasions. With this in mind the proposed new door exiting on to Chapel Lane we believe is a safety concern and not necessary.

The plans only show one parking space per dwelling, we agree with the submitted highways comments stating "This does not accord with the current parking guidelines (East Riding Local Plan Supplementary Planning Document)".

Unless the correct amount of parking spaces are allocated then there is a concern that Chapel Lane will not be able to accommodate any more vehicles, taking into account that there is a busy garage business on the same road.

As stated in the Highways comments, amended plans need to be revised with the correct parking spaces within the curtilage of the site and resubmitted for consultation.

21/01733/PLB - Relocation of current kitchen and kitchen appliances from annex at the rear of the property to existing lounge in main property, conversion of existing kitchen in annex to a utility room, existing fireplace in lounge to be removed and space filled in.

The Saddlers Church Street Kilham East Yorkshire YO25 4RG

Applicant: Mr B Lovegrove. Application type: Listed Building Consent.

No Objections

21/02382/TPO - TPO - KILHAM NO 2 - 1982 (REF 354) G1, T3 & T5. KILHAM

CONSERVATION AREA - Sycamore (T1) - Crown lift to 6 metres over the road to light into garden and maintain traffic clearance; Fell 1 no. Sycamore tree (T2) due to tree being suppressed by adjacent trees; Crown lift 1 no. Sycamore tree (T4) to 6 metres over garden to allow light into garden; Crown lift 1 no. Sycamore tree (T7) to 6 metres over garden and 8 metres over road and crown thin by 15% to balance canopy with adjacent Ash tree to south and to allow afternoon light through and under the crown into the garden and seating area; Crown reduce 1 no. Sycamore tree (T9) by 3 metres and remove epicormic growth to create balanced shape and maintain proportions of tree in relation to house and garage (Partial resubmission of 17/02324/TPO)

Norwood North Back Lane Kilham East Yorkshire YO25 4RU

Applicant: Mr K Harrison. Application type: Works to Protected Trees

No Objections

The following application was approved to be granted by ERYC

21/00985/PLF - Erection of a single storey extension to rear and creation of a room within part of existing carport.

Rosedale House 1 Eastgates East Street Kilham East Yorkshire YO25 4RE

21/01793/PLB - Installation of 9 new double glazed Georgian style sashes whilst retaining original box frames, 1 new double glazed casement window and 1 window over door to front.

Hall Farm East Street Kilham East Yorkshire YO25 4RE

Applicant: Mr P Speight Application type: Listed building Consent

Planning enforcement

21/00346/BRCON3 - Breach of Conditions 1,3 and 6 of planning Permission 17/02337/STREM

Roanne Nurseries Driffield Road Kilham East Yorkshire YO25 4SP

The investigation regarding the removal of the hedgerow at the front of the site.

No further action is to be taken at this time and the reason for this is detailed below:-

The site is part of a development site and the approved plans show some of the hedge to be retained and some removed for access and then replanting. All of the hedge has been removed at the front of the site, and the developer has advised that the hedge was in a poor condition. If we were to take enforcement action in respect of the removal of the hedgerow, the action would be to require the hedge to be replanted. This is already required by the conditions of the planning permission and it is not currently the ideal time to plant a hedgerow. In the circumstances it is not considered expedient to take enforcement action at the current time.

Assuming the development will be completed as per the approved plans in terms on landscaping, we will be closing the case on this enquiry.

NAME: DATE: NUMBER:

Finance - To approve payments of invoices received, per payment schedule. **515/21**
It was proposed by Cllr Snowden and seconded by Cllr Horner all in favour, that the following accounts were paid: AE Smith £225.00 (VAT £37.50). Cleaning Material £4.44 (VAT £0.74), Postage £13.68, ERNLLCA £553.56, BK Brooks £225.00, ERNLLCA £90.00 (VAT £15.00), HMRC £318.20, Wel Medical £50.34 (VAT £8.39), Mr V Sykes £825.00, Bank Charge £18.00, all paid via BACs
Payments received:- Cemetery £105.00, Allotments £25.00, VAT refund £326.39, Interest £4.97
BACs payments were authorised by two councillors online

Budget review - To review the year to date spend against the budget **516/21**
A full budget review was carried out and agreed.

Internal Audit Report - To receive the report **517/21**
The internal audit was presented to the council and the items on the report discussed.

Highways **518/21**
The sign post at the bottom of Berrimans Lane does not have a sign indicating Driffield.

Traffic Survey
(a) To receive the results of the survey carried out March 2021, Driffield Road **519/21**
The result of the survey produced a score of 1 point, which included 1 point and 0 points from the Police collision data.

(b) To receive a request from KCSW for further surveys to be requested. **520/21**
A number of roads were highlighted as areas which would benefit from a survey, to be requested by the KCSW.

Horse Warning Signs - To receive a request for horse warning signs, to discuss and decide thereon **521/21**
It was decided to first evaluate the number of horses using the road before deciding whether a sign was required.

Allotment Hedge- Cllr Snowden to discuss the hedge and decide on the action needed **522/21**
A resolution was agreed for the hedge to be cut, proposed by Cllr Warrington and seconded by Cllr Savile, all in favour.

Nation Highways and Transport (NHT) Public Satisfactory Survey 2021 - To receive correspondence and decide thereon **523/21**
Cllr Snowden completed the survey on behalf of the parish council.

Litter Bins
(a) To receive a request from Cllr Oxley for the litter bins at KPFA to be moved and decide thereon **524/21**
Due to the litter bins always being full, it was agreed to ask ERYC for a larger bin, proposed by Cllr Oxley and seconded by Cllr Horner, all in favour.

(b) To receive a request for a litter bin at the Harpham end of the village and decide thereon **525/21**
A resolution was passed to request a bin from ERYC, proposed by Cllr Snowden and seconded by Cllr Tanner, all in favour.

(c) A resolution was passed for Mr Sykes to paint the litter bins around the village, proposed by Cllr Snowden and seconded by Cllr Savile, all in favour.

NAME: DATE: NUMBER:

Trees - To discuss the various trees in the village for TPO and receive an update **526/21**
The Poplar tree located at the pond has been inspected by a tree surgeon, in wet and windy conditions. The tree was showing no movement and the crown of the tree was moving nicely in the wind, the recommendation from the tree surgeon was no work required.
I have applied for a TPO on the tree on the junction of Burton Road and North Back Lane but to date have not had a response from ERYC.

Grant Applications

(a) To receive a grant application from Kilham Speedwatch team and decide thereon **527/21**
A resolution was passed to give a grant of £300.00 to Kilham Sppeedwatch, proposed by Cllr Snowden and seconded by Cllr Warrington, all in favour.
(Cllr Horner and Cllr Christie withdraw from the discussion)

(b) To receive a grant application from Kilham Village Hall Association and decide thereon **528/21**
A resolution was passed to award a grant of £300.00 to the village hall association, proposed by Cllr Tanner and seconded by Cllr Oxley, all in favour.

(c) To receive a grant request from KPFA and decide thereon **529/21**
A resolution was passed to award KPFA a grant of £3,500.00, proposed by Cllr Christie and seconded by Cllr Savile, all in favour
(Cllr Oxley withdraw from the discussion)

Cemetery Management - To receive an update from the Clerk and request a provision for overtime **530/21**
The Clerk attended a two day intensive course on the laws and regulations of running a cemetery. Due to the work involved to bring the paperwork up to date, a resolution was passed that if the Clerk requires overtime after taking a week away from normal duties, for it to be placed on a future agenda, proposed by Cllr Snowden and seconded by Cllr Oxley, all in favour.

Pond area - To receive a request from Cllr Woodward for dogs to be kept on a lead **531/21**
Due to a number of dogs being allowed to chase the ducks around the pond area, a resolution was passed to have a couple of signs produced asking dog handlers to place their pets on a lead, proposed by Cllr Warrington and seconded by Cllr Christie, all in favour.

Birthday 2022 Honours - To receive correspondence and decide thereon **532/21**
Deferred.

ERYC Community Tree Planting Fund - To receive correspondence and decide thereon **533/21**
No further action

National Resilience Strategy Call for Evidence - To receive correspondence and decide thereon **534/21**
No further action

Local Plan Consultation - To receive an update **535/21**
A response was submitted to ERYC stating that some of the facts within the report were incorrect.

Playground Report - To receive an update **536/21**
No issues were raised.

ERNLLCA - Topic to forward for ERNLLCA AGM **537/21**
A topic was proposed for a discussion regarding the running of local cemeteries.

NAME: DATE: NUMBER:

Correspondence

538/21

A resident contacted Cllr Evison highlighting the untidy section of land on Chantry Meadows.

Clerk Report

539/21

The playground lease is the process of being renewed.

Councillors Reports

540/21

Cllr Snowden - The cut through between Chantry Meadow/ Middle Street and South Side/West End are overgrown and in need of trimming back.

Co-option - To consider a candidate and decide thereon

541/21

A resolution was passed to co-opt Tim Marshall onto the council, proposed by Cllr Tanner and seconded by Cllr Christie, all in favour. All relevant paperwork was signed.

The date of the next parish Council meeting will be held on Monday 13th September at 7.00pm
There being no further business to discuss the Chairman closed the meeting at 9.00pm.