

# **Kilham Parish Council**

## **Annual Parish Council Meeting**

Councillors are hereby summoned to attend the above meeting on Wednesday 05<sup>th</sup> May, 2021, to be held from 7.00pm via zoom. Public and press are invited to attend.

**Claire Boston**, Clerk. [kilhamparishcouncil@gmail.com](mailto:kilhamparishcouncil@gmail.com)

### **Agenda**

*Agenda Item 4 - Public Forum. Up to 10 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself.*

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice-Chairman of the Council.
3. To receive and note any apologies for absence
4. All councillors to sign the Declaration of Acceptance of Office form and Data Protection form.
  - (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information).
  - (ii). To note dispensations given to any member in respect of the agenda items listed below
5. To agree the minutes of the meeting held on 12<sup>th</sup> April 2021 as a correct record and sign them
6. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
7. To review and adopt the Standing Orders
8. To review and adopt the Financial Regulations and Financial Risk Assessment.
9. To appoint Members to serve on working parties.
10. To approve the bank signatories
11. To appoint representatives to liaise with other village organisations.
12. To fix the dates and times of ordinary meetings of the Council for this financial year
13. **Planning** – To receive any updates
14. **Finance.** To approve payment of invoices received, per payment schedule
15. **Highways** – To raise any issues
16. **Traffic Monitoring** - Cllr Woodward, to discuss and decide thereon
17. **Village Taskforce Walkabout** - To receive an update
18. **Recycled Bins** - Cllr Oxley to discuss and decide thereon

19. **Village Pond** - To receive an update
20. **Playground Report** –To receive an update from the reports.
21. **ERNLLCA** – Membership of the ERNLLCA Executive Committee
22. **To receive/ note/ action all correspondence received.**
23. **To receive Clerks report** of items / activities not covered elsewhere in the agenda
24. **To receive Councillors reports**, notice & suggestions for future agenda items.
25. Date and time of the next Parish Council Meeting to be advised

Topic: Kilham Parish Council  
Time: May 5, 2021 07:00 PM London

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