

# Kilham Parish Council

## Parish Council Meeting

Councillors are hereby summoned to attend the above meeting on Monday 09<sup>th</sup> August, 2021, to be held from 7.00pm at Kilham Village Hall Meeting Room. Public and press are invited to attend.

**Claire Boston**, Clerk. [kilhamparishcouncil@gmail.com](mailto:kilhamparishcouncil@gmail.com)

### Agenda

*Agenda Item 4 - Public Forum. Up to 10 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself.*

1. To receive and note any apologies for absence
2. All councillors to sign the Declaration of Acceptance of Office form and Data Protection form.
  - (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information).
  - (ii). To note dispensations given to any member in respect of the agenda items listed below
3. To agree the minutes of the meetings held on 05<sup>th</sup> May 2021 and 07<sup>th</sup> June 2021 as a correct record and sign them
4. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
5. **Code of Conduct** - To agree the revised Code of Conduct
6. **Planning** – To receive any updates
7. **Finance.** To approve payment of invoices received, per payment schedule
8. **Budget Review** - To review the year to date spend against the budget
9. **Internal Audit Report** - To receive the report
10. **Highways** – To raise any issues
11. **Traffic Survey**
  - (a) To receive the results of the survey carried out March 2021, Driffield Road
  - (b) To receive a request from KCSW for further surveys to be requested.
12. **Horse Warning Signs** - To receive a request for horse warning sign, to discuss and decide there
13. **Allotment Hedge** - Cllr Snowden to discuss the hedge and decide on the action needed
14. **National Highways and Transport (NHT) Public Satisfactory Survey 2021** - To receive correspondence and decide thereon
15. **Litter Bins**
  - (a) To receive a request from Cllr Oxley for the litter bins at KPFA to be moved and decide there on
  - (b) To receive a request for a litter bin at the Harpham End of the village and decide thereon
16. **Tree** - To discuss the various trees in the village for TPO and received an update

**17. Grant Applications**

- (a) To receive a grant application from Kilham Speedwatch team and decide thereon
- (b) To receive a grant application from Kilham Village Hall Association and decide thereon
- (c) To receive a grant request from KPFA and decide thereon

**18. Cemetery Management** - To receive an update from the Clerk and request a provision for overtime.

**19. Pond area** - To receive a request from Cllr Woodward for dogs to be placed on leads

**20. Birthday 2022 Honours** - To receive correspondence and decide thereon.

**21. ERYC Community Tree Planting Fund** - To receive correspondence and decide thereon

**22. National Resilience Strategy Call for Evidence** - To receive correspondence and decide thereon

**23. Local Plan Consultation** - To receive an update

**24. Playground Report** –To receive an update.

**25. ERNLLCA** – Topic to forward for ERNLLCA AGM

**26. To receive/ note/ action all correspondence received.**

**27. To receive Clerks report** of items / activities not covered elsewhere in the agenda

**28. To receive Councillors reports**, notice & suggestions for future agenda items.

**29. Co-option** - To consider a candidate and decide thereon

**30. Date and time of the next Parish Council Meeting** to be advised