

# Kilham Parish Council

## Meeting of Kilham Parish Council

Councillors are hereby summoned to attend the above meeting on Monday 10<sup>th</sup> April, 2017, to be held from 7.30pm in the Village Hall Meeting Room. Public and press are invited to attend.

**Filming of meetings** – A reminder to councillors and member of the public that due to the Openness of Local Government regulations it is possible that this meeting may be recorded by third parties. If members of the public do not wish to be filmed, please contact the clerk before the meeting starts.

*Claire Boston*, Clerk. Tel: 07527 353717 [claire.boston@tiscali.co.uk](mailto:claire.boston@tiscali.co.uk)

### Agenda

*Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself. Kilham Parish Council kindly requests advance warning from anyone wishing to film, record or take photographs during the meeting so that suitable provision can be made.*

1. To receive and note any apologies for absence
2. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item. (Please note that the clerk cannot advise members of this. Members are personally responsible for declaring an interest and respectfully advised to read the Code of Conduct for information).  
(ii). To note dispensations given to any member in respect of the agenda items listed below
3. To agree the minutes of the meeting held on 13<sup>th</sup> March 2017 as a correct record and sign them
4. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
5. **Finance.** To approve payment of invoices received, per payment schedule
6. **Asset List** – Annual review, to agree and approve
7. **Year End Accounts**
  - (a) Assertion form – To answer all questions and resolve to agree
  - (b) To approve and agree the Year End Accounts
  - (c) To complete and approve the Annual Governance Statement
  - (d) To approve the Accounting Statement
  - (e) To ensure all the sections of the Annual Return are signed and dated
8. **Planning.**  
**17/01216/TCA** – KILHAM CONSERVATION AREA: Conifers x 22 as out grown location.  
South Garth Cottage Kilham Road Langtoft East Yorkshire YO25 3TU  
Applicant: Suzy Naylor. Application type: Tree Work in Conservation Area.
9. **Highways** – Raise any issues
10. **Website** – To discuss the change of website host and agree thereon.
11. **KPFA** – Approve grant
12. **Allotment Rents** – Annual review and agree thereon.
13. **Playground reports** – Review of the months reports
14. **To receive/ note/ action all correspondence received.**
15. **To receive Clerks report** of items / activities not covered elsewhere in the agenda
16. **To receive Councillors reports**, notice & suggestions for future agenda items.

17. To confirm date and time of the next Parish Council Meeting.