

# Kilham Parish Council

Minutes of the Meeting held at the Kilham Village Hall on Monday 14<sup>th</sup> November, 2016, 7.30pm

## **PRESENT:**

Councillors: Geoff Seward (Chairman), Christine Snowden, Gerry Horner, John Girling, Gerard Conlin, Lorraine Scarth, Caroline Barratt and Mark Buckle.

0 members of the public were present.

Clerk: Claire Boston

### **1. Apologies:**

Megan Price, Denise Hayhurst, Jane Humphry, Sandra Van der Kooij, Lucy Savile, Ward Councillors Jane Evison and Jonathon Owen.

### **2. Declarations of Interest by Members in Items on the Agenda.**

None were declared.

### **3. Agreeing the Minutes of the Last Meeting.**

The minutes of the 10<sup>th</sup> October 2016 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Barratt and seconded by Cllr Buckle all in favour.

### **4. Public Forum.**

No members of the public were present.

### **5. Tree Maintenance - To discuss and approve tree work in the churchyard.**

A resolution was passed to accept the quotes received from Advanced Trees and Grounds to carry out tree trimming and crown thin/lift within the closed church yard. Job 1 £1100.00 and Job 2 £550.00, this would include traffic management. Proposed by Cllr Conlin and seconded by Cllr Horner, all in favour.

### **6. Playground signage – To approve draft sign/wording**

Cllr Seward presented the council with a design of a sign to be placed at the entrance of the playground. A resolution was passed to accept the sign with no amendments, proposed by Cllr Buckle and seconded by Cllr Barratt, all in favour.

### **7. Finance - To approve payments of invoices received, per payment schedule.**

It was proposed by Cllr Barratt and seconded by Cllr Buckle that the following accounts be paid: Royal British Legion £50.00, Clerks salary and Exp £376.74, Mr V Sykes £325.00. Payments received: Cemetery £90.00, Allotment rent £23.00, Wayleaves £26.14, Grant £540.00 The payment cheques were signed by two councillors.

### **8. Budget 2017/18 – To consider future projects and costings**

A budget meeting was held on the 02<sup>nd</sup> November to produce the 2016/17 budget to recommend to the full meeting. The finance committee thanked the clerk for her presentation of the figures. It was agreed that the budget be placed on the December meeting to discuss and approve future projects and costs involved.

NAME: ..... DATE: ..... NUMBER: .....

## 9. Planning.

**16/03716/TPO** – TPO ALL SAINTS CHURCH KILHAM 1976 (REF322) T4; Copper Beech; Crown clean to remove dead wood and crossing branches, crown reduce by 1 – 1.5m to create balance shape. Beech House Middle Street Kilham East Yorkshire YO25 4RL.

Applicant: Mr Ian Howard. Application type: Work to Protected Trees

Approved, proposed by Cllr Buckle and seconded by Cllr Snowden, all in favour.

**16/03768/TCA** – KILHAM CONSERVATION AREA: T1 Ash; crown raise to approximately 4.5m also to remove any dead wood within the crown whilst undertaking a 10% crown thin. only minor branches to be removed.

The Mooring 4 Bakehouse Lane Kilham East Yorkshire YO25 4TG

Applicant: Mr Graham Stevenson. Application type: Tree Works in Conservation Areas.

Approved, Proposed by Cllr Buckle and seconded by Cllr Horner, all in favour.

Planning Applications which have been approved by ERYC:-

16/01775/PLF – Erection of two storey extension to side with balcony to rear and single storey extension to rear following demolition of existing. Pasture Gate Cottage Middle Street Kilham.

16/02202/PLF – Erection of single storey extension to side and rear, following demolition of existing conservatory – Amended Plans. Becksides 7 Bakehouse Lane Kilham.

## 10. Newsletter – To discuss articles and Christmas format

A resolution was passed to have the Christmas issue of the newsletter in colour, proposed by Cllr Conlin and seconded by Cllr Scarth, all in favour.

## 11. Village Emergency Telephone System – To discuss

Cllr Scarth gave a presentation on the Village Emergency Telephone System, further information has been requested from Community Heatbeat Trust and the clerk has been asked to contact other parish councils to see whether any are using VETS. To be placed on a future agenda.

## 12. Driffield School & Sixth form – To discuss

A resolution was passed to donate £300 to Driffield School and Sixth form Twilight Bus service, proposed by Cllr Buckle and seconded by Cllr Snowden, all in favour.

## 13. Travel & Expenses Policy – To discuss and approve

A resolution was passed to accept the above policy, proposed by Cllr Buckle and seconded by Cllr Snowden, 7 for, 1 abstained.

## 14. East Riding of Yorkshire Landscape Character Assessment – To discuss

No comments were made.

## 15. East Riding of Yorkshire Budget Event and survey

No comments were made.

## 16. Work Place Pension Scheme – Auto Enrolment requirement.

A resolution was passed for the Auto Enrolment to be contracted to Asquiths of Scarborough, proposed by Cllr Buckle and seconded by Cllr Horner, all in favour.

**17. Highways – Raise any issues.**

Following our email to ERYC regarding the newly erected warning signs on North Back Lane, we have received a reply which states that the signs will not be moved and the tree currently blocking one of the signs will be trimmed.

The slippery manhole cover outside the Bay Horse pub has been replaced by Yorkshire Water. On Pockthorpe Road a road sign has been knocked down and needs reporting.

**18. Playground reports – Review of the months reports**

No issues were highlighted this month.

**19. Christmas Tree**

Mr Peter Boyes has offered to sponsor the village tree this year, the tree has been ordered and will be delivered nearer the time.

**20. Correspondence**

- (a) All correspondence is regularly forwarded to the councillors as required.
- (b) ERYC – removal of public payphones.
- (c) Minerals and Waste joint Plan – Publication
- (d) Email from a resident regarding the powercut

**21. Clerk’s Report**

A damaged sign on Pockthorpe Road and missing fingersign Burton/Rudston Road has been reported to ERYC.

The two street lamps not working on East Street have been reported along with the broken gully on Church Street.

**22. Councillors Reports**

Cllr Snowden – following the closure of the D’Arcy Trust account, a cheque was presented to Kilham School for £1,800.50. I will place an article in the December newsletter.

Cllr Seward – I have received a call from Roanne Nursery offering to donate a large number of daffodil bulbs. This is to be placed on the December agenda.

The planters to be placed next to the Information Board have been delayed but will hopefully be complete by the beginning of next year.

The date of the next parish Council meeting will be held on Monday 12<sup>th</sup> December 2016 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.30pm.