

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 12th October 2015, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Mark Buckle (Vice-Chairman), Caroline Barratt, Christine Snowden, Gerry Horner, John Girling, Denise Hayhurst, Megan Price, Gerard Conlin, Trish Walker.

1 members of the public present.

Clerk: Claire Boston.

1. Apologies for absence:

Sandra Van der Kooij, Ward Councillors Jane Evison and Jonathan Owen.

Not present: Lucy Savile.

2. Declarations of Interest by members in Items on the Agenda

Cllr Barratt declared a pecuniary interest in item 10.

3. Agreeing the Minutes of the Last Meeting.

The minutes of the 14th September 2015 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Horner and seconded by Cllr Snowden. All councillors were in favour.

4. Public Forum

No comments were made.

5. Co-option of a councillor

Jane Humphry introduced herself to the councillors.

A resolution was passed to co-opt Jane Humphry as a parish councillor with immediate effect, this was proposed by Cllr Buckle seconded by Cllr Barratt, all councillors were in favour.

The relevant paperwork was signed enabling Cllr Humphry's to participate in the meeting.

6. Planning.

15/02929/PLF – Construction of east facing brick outer skin wall to gable end, The Old Manse East Street Kilham YO25 4SG. Applicant: Mr & Mrs H Smith.

Application type: Full Planning Permission.

A resolution was passed to approve the planning application.

7. Finance.

It was proposed by Cllr Snowden and seconded by Cllr Barrett that the following accounts be paid: KPF Littlejohn £240.00, ERYC Lease £500.00, Clerks salary & Exp £387.05 and Kilham Village hall £27.50.

Payments received:- Bank Interest £2.82, Grant £810.00, Precept £10,000.00

A resolution was passed to accept the above payments, proposed by Cllr Buckle and seconded by Cllr Horner, all in favour.

8. External Audit Report

The Annual Return for 2014/15 has been returned signed from the External Auditors KPF Littlejohn. Their report reads:- On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we drew to the attention of the council:- was in reference to the review of the assets held in box 9 of the Annual return.

A resolution was passed to accept the External Auditors commends, proposed by Cllr Barratt and seconded by Cllr Buckle, all in favour.

9. Future Projects To discuss proposed future projects/maintenance work for next year's budget review

Cllr Buckle proposed that the parish council consider placing the cemetery boundary into next years projects as it is in need of restoration/repair.

Cllr Seward asked that councillors reflect on this item and bring any further suggestions to the November meeting so that they may be considered when setting the 2016/17 budget.

10. Tenancy Agreement for Kilham Allotments – To discuss and adopt

Amendments were discussed and agreed. A resolution was passed to accept the Tenancy Agreement with the changes implemented, Proposed by Cllr Humphry seconded by Cllr Conlin, all in favour.

11. War Memorial – Review the quotes and grant for cleaning/inscriptions.

A second quote has been received from J Rotherham. Cleaning the memorial will cost £720.00 plus VAT and the repainting of all the inscriptions will cost £450.00 plus VAT.

After a lengthy discussion a resolution was passed to select J Rotherham Stone masons, the clerk is to apply for a grant from the War Memorial Trust.

12. Honours List – Information review

Deferred to November.

13. Playground Inspection reports – To review the months comments

The only issue highlighted was the litter being left on the floor, it was agreed that should a bin be placed in the playground it would not be used by the offenders in question.

14. ERNLLCA membership questionnaire on its Governance Structure 2015

A resolution was passed that the clerk should complete the questionnaire on behalf of the Parish Council.

15. Christmas Lights – To discuss the purchase of the Christmas lights

A selection of quotes were obtained, it was agreed that Cllr Seward would speak with the electrician for advice. A resolution was passed that the Chairman after receiving advice would choose the lights to be purchased, up to a value of £200.00. Proposed by Cllr Horner and seconded by Cllr Barratt.

16. Remembrance service

A resolution was passed for the purchase of a wreath, Cllr Girling to help the school as usual. Proposed by Cllr Walker and seconded by Cllr Hayhurst.

17. Recording of meetings – Annual review

A resolution was passed to renew the above policy with no amendments. Proposed by Cllr Barratt and seconded by Cllr Hayhurst, all councillors were in favour.

18. Risk Assessment KPC – Annual review

A resolution was passed to renew the above policy with in inclusion of the BAC's payments. Proposed by Cllr Horner and seconded by Cllr Buckle, all councillors were in favour.

19. Correspondence received:

- (a) The councillors have received all the relevant emails throughout the month.
- (b) ERNLLCA – Improvement Strategy local councils 2015
- (c) Thank you letter from KPFA for the donation.
- (d) Thank you letter from Driffield School for the donation
- (e) Zurich Insurance – WEF 01st November Insurance premium Tax will increase from 6% to 9.5%.
- (f) ERYC 'Your Libraries' poster

20. Clerks report:

I was able to contact Mr. Nicholson who states that he was advised by ERYC that the beck only needs cleaning out every 5 years. With regards to the hedge he has not given permission to have the hedge cut.

I have contacted ERYC street lighting and an estimate figure for a new lamp is £1,000 for a standard LED luminaire/column complete and £900 for a non LED.

The vacant allotment plot has been taken.

I completed the NALC survey on line

I have sent letters out to the proposed developers within Kilham with only one reply received. ERYC Conservation team after reviewing the photo showing the proposed location of a defibrillator, have confirmed that we do not need planning permission.

The hole in the pavement on West End has been reported.

Mike Conner has agreed to visit the village this week to see which of the street signs need cleaning per last year Street Scene walkabout.

I have informed the village hall how many times the parish council have used the meeting room.

On the 29th September I attended a training session in Pocklington, part 3 of Being a Good Councillor' – corporation issues.

21. Councillors Reports:

Cllr Seward asked the clerk to contact John Young to discuss the previously agreed funds offered to help with the purchase of a defibrillator.

Cllr Hayhurst – Following the letter from Mr. Mottershaw I have sent a reply with the Parish Councils comments. Robert has completed the drawings for the Information Board.

Have we received a time scale in respect of Mr Harrisons planning application? No.

I have been approached by a resident with concerns of future fracking in our area. I phoned Cuadrilla who informed me that fracking was not planned within this area, the nearest location will be 5 miles West of Driffield.

Cllr Conlin – Christine and I have received a letter from Ruth Rawson in respect of the D’arcy Trust and Elizabeth Knowsley trust. I believe this has been on-going with the clerk and the lack of clarity to the current status of the accounts and who are the current trustees. I have spend some time looking into the paperwork, what is needed is for the Parish Council to nominate three trustees, that is all the responsibility the Parish Council has to these accounts. The clerk is appointed by the trustees and does not have to be the clerk of the parish. With the agreement of the trustees I believe the accounts have no place in today’s society and needs to be wound up properly and any funds distributed within the village. Myself and Christine are happy to be the trustees but we do need a third councillor, Cllr Horner agreed to be a trustee. All agreed that Cllr Conlin continue his effects to contact the Charity Commission and all other relevant bodies and to report back at a future meeting.

Cllr Buckle – the KPFA bonfire is on the 6th November this year. Following my letter to Greg Knight regarding the lease for the KPFA, I have received a reply which states the matter is for ERYC to decide upon.

The next Information Board meeting is on the 05th November 10am, in the Village Hall.

The date of the next Parish Council meeting will be held on Monday 09th November 2015 at 7.30pm. There being no further business to discuss the Chairman closed the meeting at 9.03pm.