

Kilham Parish Council

Minutes of the meeting held at the Village Hall on Monday 13th October 2014, 7.30pm

Present:

Councillors: Geoff Seward (Chairman), Sylvia Berry (Vice-Chairman), Mark Buckle (Vice-Chairman), Caroline Barratt, Denise Hayhurst, Gerard Conlin, Christine Snowden, Gerry Horner, Trish Walker, Megan Price

3 members of the public present, Mr & Mrs Smallwood and Ms Cosier Randall.

Clerk: Claire Boston

Cllr Seward read out Kilham's public recording statement.

1. Apologies for absence: Lucy Savile, Sandra Van der Kooij, Cllr Evison, Cllr Owen.

Not Present: Mark Broadbent

2. Declarations of Interest by members in Items on the Agenda

Cllr Buckle declared a non-pecuniary interest in item 5

Cllr Barratt declared a pecuniary interest in item 9

3. Agreeing the Minutes of the Last Meeting.

The minutes of the 08th September 2014 meeting were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Buckle and seconded by Cllr Conlin.

Within the minutes, page number 156 it was indicated that Cllr Barratt was present, it should read not present.

4. Public Forum.

No members of the public wished to speak. The meeting was reopened.

5. Kilham Newsletter

Cllr Buckle introduced Gill and Kevin Smallwood who have a vast experience in designing and printing leaflets/newsletters/advertising events.

A working party was formed last month to work with Gill and Kevin to produce some proposals for a refreshed look to the publication.

A selection of mock-up newsletters in colour and black and white, along with their costings were shown as possible options. The format will be produced digitally which will enable the Newsletter to be viewed additionally on the PC website.

Cllr Buckle proposed that firstly the council agree for Gill and Kevin to produce our newsletter, this was seconded by Cllr Price, all councillors in favour.

Also after reviewing the various formats, that we use colour throughout to launch in December the new look newsletter and celebrate Christmas at a cost of £180. We can then change as necessary the format for the following edition. This was seconded by Cllr Barratt and all councillors were in favour.

It was also agreed that advertisements may be included in future editions to make the newsletter self-financing.

The Chairman thanked Gill and Kevin for coming along to the meeting and for agreeing to continue their development of the newsletter with the working party.

It was proposed by Cllr Buckle and seconded by Cllr Snowden that a bunch of flowers be sent to Helen in appreciation for all her hard work in producing the newsletters over the years. A letter has been received from Jack Keyes to say that he can no longer deliver the

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newsletters, the clerk was asked to send a thank you letter.

6. Planning:

14/02618/PLF – Installation of a 230kW solar array (comprising 128 tracking units) and associated works and infrastructure, Land West of Dotterill Park Cottages Thwing Road Kilham for J & M Burdass.

Application type: Full Planning Permission

The councillors had no observations to make upon this application.

14/02730/PLF – Erection of new pitched roof to side and demolition of existing garage, Millstone Lodge North Back Lane Kilham YO25 4RX for Ms Michelle Cosier Randall.

Application type: Full Planning Permission

The councillors recommended that this application be approved.

14/02633/PLF – Conversion of existing farm buildings to form dwelling and erection of garage including solar panels following demolition of existing dwelling, Prospect House Octon Road Thwing YO25 3EA for Mr & Mrs Field

Application type: Full Planning Permission

The councillors recommended that this application be approved.

14/02696/PLF – Change of use from post office to additional living accommodation, Installation of new windows following removal of existing frontage, conversion of rear out-building to form ancillary living accommodation and erection of 1.5 metre high wall above existing wall on western boundary, Kilham post office East Street Kilham YO25 4RE for Mr Jeffrey Thorley.

Application type: Full Planning Permission

The councillors recommends that if the application is approved that the following condition should be imposed:- that the front shop windows remain the same. Historically all the previous business premises within the villages conservation area, have retained their original frontage. This building is within the conservation area and we wish it to be in keeping with the rest of the village.

The following planning application was resolved to be granted by ERYC

14/02423/PLF – Erection of double garage following demolition of existing, The Greens Chapel Lane Kilham YO25 4RP for Mr & Mrs White

7. Finance.

It was proposed by Cllr Conlin and seconded by Cllr Barratt that the following accounts be paid: Clerks salary & Exp £409.79, ERYC £500.00, J Keyes £20.00, H Aconley £25.00, Alma Printers £47.00, Kilham Village Hall £100.00, ERYC £12.00, Cumbria Clock £174.00.

Payments received: - ERYC Precept £10,000.00, Bank interest £0.44.

8. KPFA – Request for lease reduction

Following the September meeting, the clerk was asked to contact ERYC to enquire whether Kilham Parish Council could have a rent reduction on the KPFA lease. ERYC refused and Cllr Buckle has written a letter in reply to ERYC and proposed that the council allow him to send it. The letter was read by all the councillors and proposed by Cllr Berry, seconded by Cllr Barratt that the letter be sent. All councillors were in favour.

9. Severe Weather Contract – to review

Cllr Barratt withdrew from the discussion

Mr Smith was consulted on the severe weather contract and agreed that if the council agree for him to continue to grit the roads the price and terms of the contract would remain unchanged. The council agreed to maintain the current charges of £35 per hour. It was proposed by Cllr Snowden and seconded by Cllr Walker, all councillors in favour.
Clerk to produce the contract.

10. Rural Transport – an update from Cllr Hayhurst

Cllr Hayhurst has arranged a meeting with Colin Walker from ERYC and the Ward Councillors Jane and Jonathan on the 30th October to discuss the needs of the village.

11. Website – an update from Cllr Horner

Cllr Horner has been working on the website and removed any pages which were not relevant and added a page for upcoming events.
Photos and email addresses are still needed from some of the councillors to give the website a professional look.
The website can now be accessed from your phone, the website is still work in progress.

12. ERYC Taskforce - Update

It was agreed that the taskforce update was very basic and that not a lot of work had been carried out. The Chairman and clerk are to review the list and compare to the original.

13. Playground Annual Inspection

The Play Inspection Company has quoted £65 plus VAT to carry out an annual inspection on the playground outside the village hall.
It was proposed by Cllr Snowden and seconded by Cllr Horner, all councillors in favour.
The clerk will inform the KPFA of the Play Inspection company details and costings.

14. Christmas Tree

Cllr Walker proposed that she would buy the village Christmas tree this year. Last year the tree was purchased by The Star at a cost of £50 for a 15 foot tree.
The councillors thanked Cllr Walker for her proposal.
Clerk to order the tree.

15. A summary of the Playground Safety Report

The weekly playground safety inspections were reviewed. All equipment and grounds are in good order.

16. Correspondence received:

- (a) Letter from the Ward Councillors regarding the Police Reform plan
- (b) A request letter from Driffild school for a donation towards the Twilight bus service was received.
- (c) An update from ERYC Flood Risk Management Team
- (d) An introduction to a scheme called Village Veg
- (e) The East Riding of Yorkshire & Kingston Upon Hull joint Local Access forum
- (f) Review of the polling districts, Kilham is to remain the same.

17. Clerks report:

The faulty lamp on North Back Lane was reported.
Wayne Atkinson was contacted to highlight that the pointing behind the plaque still needs to be done.
I have been in contact with F Kemp regarding the top surface of the church footpath, this is still ongoing.

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18. Councillors Reports:

Cllr Berry asked whether the Beer festival signs will be removed from around the village – yes this weekend.

Cllr Buckle asked if the logo has been placed onto the banner yet. The clerk plans to take the banner to Allsigns to see whether it is feasible and cost effective.

Cllr Hayhurst was approached by a resident to ask why the cladding on the cold store has not been erected. Clerk to make enquiries with the planning office.

The date of the next Parish Council meeting will be held on Monday 10th November 2014 at 7.30pm.

Date of the Financial meeting is Wednesday the 22nd October 2014 at 7pm in the Village Hall. There being no further business to discuss the Chairman closed the meeting at 9.01pm