

# Kilham Parish Council

Councillors are hereby summoned to attend a meeting of Kilham Parish Council on Monday 14<sup>th</sup> July 2014 at 7.30pm in the Meeting Room, Kilham Village Hall. Public and press are invited to attend.

*Claire Boston*, Clerk. Tel: 07527 353717 [claire.boston@tiscali.co.uk](mailto:claire.boston@tiscali.co.uk)

## Agenda

*Agenda Item 4 - Public Forum. Up to 15 minutes in total will be allocated at this point in the meeting for residents to give views and questions to the Council regarding items on this Agenda. Members of the public may not speak at the Parish Council meeting itself.*

1. To record any apologies for absence.
2. (i). To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
(ii). To note dispensations given to any member in respect of the agenda items listed below
3. To agree the minutes of the last Meeting as a correct record and sign them.  
09<sup>th</sup> June 2014
4. **To co-opt a councillor**
5. **Public Forum.** To receive any petitions or questions, in person or written form, from members of the public.
6. **Planning**  
**14/01859/PLF** – Replacement of timber framed windows with UPVC framed windows, South Lawns South Grove Kilham YO25 4SL for Mr R Whitney Full Planning Permission  
**14/02099/TPO** – TPO Kilham No 6 – 2008(Ref.1172) and Kilham Conservation Area – Fell Horse chestnut tree (T1) due to the disproportionate size of the tree in comparison to the garden, large amount of debris and loss of light to house, garden and neighbouring property to the rear, loss of branches raising a safety concern and tree is considered to have low amenity value. Location; Beech House Middle Street Kilham YO25 4RL for Mr S Sharp. Application type: Works to Protected Trees.
7. **Finance.** To approve payment of invoices received, per the payment schedule.
8. **Budget Review**
9. **KPFA** Request for a donation
10. **Kilham Village Hall** Request for donation
11. **To consider quote regarding the tree stump outside the church wall.**
12. **Playground Inspections/Annual Inspection**
13. **To review and adopt Risk Assessment Clerk policy**
14. **To review and adopt Risk Assessment Newsletter delivery**
15. **To review and adopt the amended Publication Scheme Policy**

**16. To review and adopt Handling Complaints Policy**

**17. Cemetery Wall and the base of the war memorial** to review the quotes received.

**18. To receive / note / action all correspondence received**, (most already forwarded by email).  
Additional items received:

**19. To receive the Clerk's report** of items / activities not covered elsewhere in the agenda

**20. To receive Councillors' reports**, notices & suggestions for future agenda items.

**21.** To confirm date and time of next Parish Council meeting.